

## PUBLIC SCHOOLS

475 Round Hill Rd, Roslyn Heights, NY 1577 516-801-5100 Fax 516-801-5108 www.roslynschools.org

**ROSLYN HIGH SCHOOL** 

Welcome Class of 2024!

We are so excited about your coming to the high school and are looking forward to a successful and positive school year. As you know, community service is a graduation requirement at the high school. Last year we launched an online community service program called Volunteer Access. Volunteer Access enables you to submit requests for prior approval, verify community service hours, look for community service opportunities, and allows you to monitor your community service hours.

Within a few days of receiving this email, you will receive an email in your Roslyn email account from **Volunteer Access** with your Volunteer Access username and password and a link to the program. Please look for this important email.

Click the links below for detailed written instructions:

- Signing In
- My Opportunities Tab
- My Service Tab
- Approved Service Tab
- Help Tab (embedded "How To" video)

As a student at Roslyn High School it is **extremely important that you use your Roslyn email account on a regular basis** to communicate with teachers, administrators and fellow students. Access your Roslyn email using the same username and password you have used to log into the computer system at the middle school. Your Roslyn email is your first initial, last name and year of graduation @ roslynschools.org (ex. wmonroe24@roslynschools.org).

Please note, Volunteer Access works best using Firefox, Safari and Google Chrome. It also works perfectly on an iPad.

Sincerely,

Jay Pilnick

Jay Pilnick Assistant Principal